

## Fund Development Committee Projects

Meets 1<sup>st</sup> Thursday of each month, 1:00-2:00

Submitted by Roy Martin, 10/16/21

Contacts local business and organizations about sponsorship opportunities

Activities:

- Make initial contact by phone or email
- Meet in person
- Follow up with thank you

Time: Each person who volunteers for this activity would contact 1 or 2 businesses.

Each business would be contacted typically once per year.

Help with thank you process for persons who have made donations to OLLI

Activities:

- Help with writing handwritten notes to donors
- Help with writing copy for OLLI times, etc., to thank donors

Time: These are short lived projects requiring a few hours of work annually

Meet with persons who are considering a legacy gift to OLLI

Activity:

This activity should be carried out by someone who has made a legacy gift.  
Would require a meeting or two to help orient the person to the process and help guide the person through the process if that is desired.

Time:

This would require a few hours for each person thinking about making a legacy gift.

## Participate in making fund development videos and other materials

### Activity:

Have your picture taken while engaged in OLLI related activities

Help write materials for the script of a video, or materials for print materials

### Time:

This might involve a few hours each quarter of the year.